

SKILLS CHECKLIST: FINAL PERIOD

STUDENT'S NAME:		SCORE:
SECTION:		

DIRECTIONS:

This checklist will assess your total understanding of the concepts and competency level for **Operations Management (TQM)** course. Your instructor will accomplish this based on your performance during the **Final Period**.

You will be rated based on the overall evaluation as illustrated in the table.

OVERALL EVALUATION

LEVEL ACHIEVED	PERFORMANCE LEVELS
	4 – Can perform the skills confidently without supervision
	3– Can perform the skills satisfactorily without assistance or supervision
	2– Can perform the skills satisfactorily but requires some assistance and/or supervision
	1– Can perform parts of the skills satisfactorily but requires considerable assistance and/or supervision

Instructor will have an initial on the level achieved based on his/her overall assessment.

Legend on level achieved:

4 – 100 points

3 – 90-99 points

2 – 80-89 points

1 – 75-79 points

Note: The level achieved will be dependent on the overall assessment of the instructor. A “NO” answer should be addressed immediately to ensure that no student is left behind. However, every “NO” answer will mean two (2) points deduction on overall score, which will then translate to the “level achieved” of the student.

PERFORMANCE STANDARDS	YES	NO
• Identified the importance of ISO 9000		
• Explained how ISO 9000 is applied to organizations		
• Discussed the requirements for the implementation of TQM in the workplace		
• Explained the implementation approach of TQM		
• Presented a case study analysis based on the theories and concepts of Operations Management		

GENERAL OBSERVATION/ REFLECTION:		
RECOMMENDATION:		
INSTRUCTOR'S NAME:		DATE ASSESSED:
SIGNATURE:		
STUDENT'S NAME:		DATE RECEIVED:
SIGNATURE:		